

## Contingency planning for state agency operations – OFM summary of agency impacts

Agency	Summary of Impact	Activities Continuing w/o Appropriation (Mandated Constitutionally or Federal Law)	Activities from Accounts Appropriated in Transportation Budget	Activities from Non-Appropriated Accounts	Emergency Life/Safety Response	Selected Shutdown Impacts
<b>Accountancy Board</b>	Complete shutdown	None	N/A	N/A	None	
<b>Administrative Hearings</b>	Partial shutdown	OSPI special education appeals	Department of Transportation toll violations and access (land-use) appeals	Department of Financial Institutions referred appeals and local government whistleblower appeals	None	
<b>African American Affairs</b>	Complete shutdown	None	N/A	N/A	None	
<b>Agriculture</b>	Partial shutdown	None	Motor vehicle fuel quality testing and biofuel quality assurance	Agricultural Commodity Commissions; Animal Health Requested Services (cost recovery); Apple Pest Inspection; Christmas Tree Inspection & Certification; Commission Merchant Investigations; Dairy Inspection (limited to non-appropriated sources); Egg Inspection; Feed Regulation; Fertilizer Regulation; Food Processing Facility Inspection (limited to non-appropriated sources); Fruit & Vegetable Inspection; Grain Inspection; Hop Inspection; Livestock Inspection; Nursery Inspection; Organic Food Certification; Pesticide Regulation; Planting Stock Certification; Sanitary Certification; Seed Inspection/Certification; U.S. Food and Drug Administration; Vendor Services (food safety inspections); Warehouse Audits; Weights and Measures Inspection	2 FTEs available to respond to food-borne illness outbreak, animal health disease events and waterway contamination emergencies	Suspension of international marketing, food assistance program, natural resource assessment, pesticide waste disposal, agricultural promotion and protection, and plant protection
<b>Archeology and Historic Preservation</b>	Complete shutdown	National Historic Preservation Act requires a state historic preservation officer who will be on call	2 FTE archeologists for transportation projects	N/A	None	
<b>Arts Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Asian Pacific American Affairs</b>	Complete shutdown	None	N/A	N/A	None	

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<b>Attorney General</b>	Partial shutdown	Legal services for activities mandated by constitution or federal law	Legal services to Department of Transportation, Licensing, State Patrol and other transportation agencies	Activities funded from the Home Dispute Resolution Fund, Foreclosure Fairness Fund, Antitrust Revolving Fund and legal services to agencies with activities funded from nonappropriated accounts	Department of Social and Health Services emergency hearings for children and vulnerable adults who are at serious threat of substantial harm	
<b>Auditor</b>	Partial shutdown	None	N/A	Performance audits and audits of local governments	None	
<b>Caseload Forecast Council</b>	Complete shutdown	None	N/A	N/A	None	
<b>Center for Childhood Deafness &amp; Hearing Loss</b>	Complete shutdown until August 1	Institutions available until services can be provided by local districts	N/A	N/A	None	Will reassess on August 1 for 2015–16 school year
<b>Central Washington University</b>	No shutdown in short-term	None	N/A	Can continue operations from non-appropriated accounts until September	None	Lack of availability of State Need Grant for fall students. Capital projects will need to be suspended or canceled in absence of capital budget
<b>Chief Information Officer</b>	Complete shutdown	None	N/A	N/A	None	
<b>Columbia River Gorge Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Commerce</b>	Partial shutdown	None	N/A	Activities funded from Developmental Disabilities Endowment Trust, Industrial Insurance Premium Refund, Individual Program Account Program, Transitional Housing Operating and Rent, WA Global Health Technologies/Product Development, Foreclosure Fairness, Mobile Home Park Relocation Account, Child Care Facilities Revolving, Child Care Facilities Revolving and Hanford Area Economic Investment accounts	1 Energy Office FTE to respond to state Emergency Operations in event of major power outage	Suspension of Office of Crime Victims advocacy; Housing and Essential Needs program and homeless services suspended after July 31. All outreach and communication programs related to ethnic commissions will cease beginning July 1

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<b>Community &amp; Technical Colleges</b>	No shutdown in short-term	None	N/A	Can continue operations from non-appropriated accounts for brief period	None	Lack of availability of Opportunity Grants for students. Capital projects will need to be suspended or canceled in absence of capital budget
<b>Conservation Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Consolidated Technology Services</b>	No shutdown	None	N/A	All operations	None	
<b>Corrections</b>	Partial shutdown	Care and custody for offenders under DOC jurisdiction; Work Release (limited); Interstate Compacts on Adult Offender Supervision and Interstate Compact on Detainers (IAD); Offenders arrested prior to government shutdown for violation of community custody conditions will remain in custody and have a due process right to a hearing (sufficient staff to process such releases will remain on duty, then be temporarily laid off)	N/A	Management of Cost of Supervision fees, Correctional Industries and Offender Betterment Fund activities, Correctional Industries work programs		New offenders will be kept in county jails; other than Interstate Compact offenders, response to requests for GPS tracking information for sex offenders will be suspended; outstanding Secretary's arrest warrants suspended; offenders pending transfer back to prison will be transported promptly
<b>County Road Administration Board</b>	No shutdown	None	All operations	N/A	None	
<b>Criminal Justice Training Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Early Learning</b>	Partial shutdown	Continued offering of Individuals with Disabilities Education Part C Services per federal Office of Special Education Programs	N/A	Activities from the Portable Background Check fund	2 FTEs to provide emergency response in licensed child care facilities	Suspension of Working Connections Child Care. Children's Trust fund and portable background check fund will be inactive

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<b>Eastern Historical Society</b>	Complete shutdown	None	N/A	N/A	None	
<b>Eastern Washington University</b>	No shutdown	None	N/A	Can continue operations from non-appropriated accounts	None	Lack of availability of State Need Grant for fall students. Capital projects will need to be suspended or canceled in absence of capital budget
<b>Ecology</b>	Partial shutdown	None	N/A	Activities funded from Electronics Product Recycling, Product Stewardship Programs, Basic Data, Coastal Protection, and State Agency Parking accounts, Industrial Insurance Premium Refunds, North Lake Shipyard Trust Fund and Yakima Railroad Trust Fund	1 FTE to screen oil spill and hazardous material spill reports. 1 FTE on call to assess dam safety incident reports	
<b>Economic &amp; Revenue Forecast Council</b>	Complete shutdown	None	N/A	N/A	None	
<b>Employment Security</b>	Partial Shutdown	Minimum operations necessary to comply with federal law related to processing and paying unemployment benefits, and operating the tax program during tax payment period	N/A	Benefits paid from Unemployment Trust Fund and Accessible Communities Account	None	Suspension of WorkSource offices
<b>Environmental and Land Use Hearings Office</b>	Complete shutdown	None	N/A	N/A	None	
<b>Enterprise Services</b>	Partial shutdown	None	Transportation budget support	Majority of operations funded from non-appropriated accounts	None	Suspension of capital project management, legislative and parking facilities and State Building Code Council
<b>Evergreen State College</b>	No shutdown in short-term	None	N/A	Can continue operations from non-appropriated accounts	None	Lack of availability of State Need Grant for fall students. Capital projects will need to be suspended or canceled in absence of capital budget

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<b>Financial Institutions</b>	No shutdown	None	N/A	All operations funded from non-appropriated accounts	None	
<b>Financial Management</b>	Partial shutdown	Minimal staff required to support the Governor in his constitutional duties. On-call staff required to support the State Treasurer's Office in performance of its constitutional duties		Staff in the following divisions: Director's Office, Budget Division, State HR Division and Office of Chief Information Officer	None	
<b>Fish &amp; Wildlife</b>	Partial shutdown	Caring for Fish and Wildlife species listed under the Endangered Species Act (ESA)	Employees funded by WSDOT to provide fish passage across impassable barriers	Enforcement Officers funded by Coastal Crab Account; Columbia River Salmon & Steelhead Stamp Account (for up to two weeks) as well as activities from Rockfish Research, Columbia River Salmon and Steelhead Endorsement accounts	None	Closure of most or all fisheries, suspension of issuing hunting/fishing licenses and Discover Passes, suspension of approval to Hydraulic Project Approvals (HPA) and closure of access sites as well as potential danger to wildlife not protected by the Endangered Species Act
<b>Freight Mobility</b>	No shutdown	None	All operations	N/A	None	
<b>Gambling Commission</b>	No shutdown	None	N/A	All operations funded from non-appropriated accounts	None	
<b>Governor</b>	Partial shutdown	Governor will continue to perform his constitutional duties. Minimal staff required to support the Governor in his constitutional duties	N/A	N/A	None	Includes shutdown of Office of Education Ombuds, Office of the Family and Children's Ombuds and Results WA
<b>Health</b>	Partial shutdown	None	N/A	Activities from the Nursing Resource Center, Temporary Worker Housing, Ambulatory Surgical Facilities, and Impaired Physician and Immunizations accounts	2 FTEs on call for emergency response. Skeleton crew in Public Health Lab to conduct newborn screenings and assess potentially fatal biological threats and chemical exposures	Suspension of non-emergency investigations of health professions misconduct; HIV client services; inspections of shellfish operations, X-ray equipment, health care facilities or other operations regulated by agency. New license applications will not be processed. Potential loss of federal funding from the

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						Child Nutrition Act
<b>Health Care Authority</b>	Partial shutdown	Medicaid program will continue until the federal funding authority – the Centers for Medicare and Medicaid Services (CMS) – approves suspension of the program	N/A	Limited activities of Public Employee Benefits (PEB) Program, Medicaid and Children’s Health Insurance Program	None	Suspension of state-only programs such as medical services for aged, blind and disabled and children's health care program for undocumented children. Discontinuation of administrative activities (including support for PEB and Medicaid) would cause various forms of customer service and provider assistance to cease – possibly violating federal Medicaid requirements. If shutdown lasts longer than 2 weeks, risk of violating federal requirements for Medicaid increases
<b>Hispanic Affairs</b>	Complete shutdown	None	N/A	N/A	None	
<b>Historical Society</b>	Complete shutdown	None	N/A	N/A	None	
<b>Horse Racing Commission</b>	Complete shutdown	None	N/A	N/A	None	Suspension of operations at Emerald Downs
<b>Human Rights Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Indian Affairs</b>	Complete shutdown	None	N/A	N/A	None	
<b>Industrial Insurance Appeals Board</b>	Complete shutdown	None	N/A	N/A	None	

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<b>Insurance Commissioner</b>	Complete shutdown	None	N/A	N/A	None	Suspended services include consumer protection and insurance industry regulation, including licensing and enforcement activities. This also includes insurance plan approvals
<b>Investment Board</b>	No shutdown	Management of pension benefits and other trust funds	N/A	N/A	None	
<b>Labor &amp; Industries</b>	Partial shutdown	None	N/A	Limited staff to pay Crime Victims Compensation program benefits and workers' compensation payments	46 staff deployed throughout the state to respond to public safety issues; 6 statewide responders to be on call in case of emergencies such as shutting down unsafe equipment; and 2 part-time staff to process payroll for those authorized to work	Automatic payments under workers' compensation program will continue. New applications for benefits will not be processed.
<b>LEOFF 2 Board</b>	No shutdown	None	N/A	All operations funded from non-appropriated accounts	None	
<b>Licensing</b>	Partial shutdown	None	Management Support Services; Information Services Division; Customer Relations Division with the exception of funding for payment of credit card fees associated with vessel registration; Programs & Services Division; portions of the Business & Professions Division, specifically 1 assistant director and administrative assistant position; Limousine Licensing; For Hire Vehicle Licensing; Driver Training Schools; Auto Dealers & Manufacturer Services; Hulk Hauling, Tow Truck, Off-Road Vehicle	Activities from the Landscape Architect, Geologist, Funeral Directors and Embalmers, and Cemetery Licensing accounts	Licensing Integrity Unit provides licensing data to law enforcement agencies and will require at least 1 full-time FTE and 1 on-call/backup person in the event of a shutdown. In addition, 1 on-call person will be needed to handle questions and maintain access to law enforcement information	Partial suspension of Business Profession Division due to suspension of the following licensing activities: appraisal management companies; architects; auctioneers; bail bonds; body art/tattooists; camp resorts; collection agencies; combative sports; commercial telephone solicitors; cosmetologists; court reporters; employment agencies; firearms; home inspectors; metal recycling dealers; notary public; private investigators; professional engineers/land surveyors; real estate appraisers; real estate brokers; security guards; sellers of

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			Dealers, Snow Mobile and Wrecker Licensing; Prorate and Fuel Tax/International Fuel Tax Agreement			travel; timeshares; Uniform Commercial Code; vessel dealers; vessel credit card payments; whitewater river outfitters
<b>Life Sciences Discovery Fund</b>	No shutdown	None	N/A	Can operate from funds in non-appropriated account	None	
<b>Liquor Control Board</b>	Complete shutdown	None	N/A	N/A	None	
<b>Lottery</b>	Complete shutdown	None	N/A	N/A	None	
<b>Lt. Governor</b>	Partial shutdown	Constitutional duties of office	N/A	N/A	None	
<b>Military</b>	Partial shutdown	None	N/A	N/A	Limited operations of Alert and Warning Center, limited staff to maintain security of federal assets and utilities at Camp Murray and National Guard armories. Limited staff to protect federal assets	
<b>Natural Resources</b>	Partial shutdown	Minimum staffing of timber harvest contracts		Activities funded from Forest Fire Protection Assessment Account, Access Road Revolving Fund, State Forest Nursery Revolving Fund, Contract Harvesting Revolving Account, Parkland Trust Revolving Account and Natural Resources Equipment Fund	Emergency fire suppression and law enforcement activities (paid from non-appropriated Parkland Trust Revolving Account)	
<b>Office Minority &amp; Women Business Enterprises</b>	Complete shutdown	None	N/A	N/A	None	
<b>Parks</b>	Complete shutdown	None	Road maintenance funding	State Parks Education & Enhancement Account, Boating & Safety Education Certification, Parks Improvement Account	None	Cancellation of current camping/cabin reservations and scheduled special events. Closure of state parks
<b>Public Disclosure Commission</b>	Complete shutdown	None	N/A	N/A	1 FTE for IT security	



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<b>Pollution Liability Insurance</b>		None	N/A	Heating Oil Pollution Liability Insurance Program, Commercial Underground Storage Tank Reinsurance Program (UST)	Heating oil contamination emergency cleanups	
<b>Public Employment Relations Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Puget Sound Partnership</b>	Complete shutdown	None	N/A	N/A	None	
<b>Recreation &amp; Conservation Office</b>	Complete shutdown	None	N/A	N/A	None	
<b>Retirement Systems</b>	Partial shutdown	Minimal operations to support pension contributions, transfer funds and continue pension payments from non-appropriated Pension Trust Funds; on July 13 more FTEs would be needed to limit overpayments in the July pension run, ensure July COLAs are processed, ensure the effective transition of Plan 3 record keeping services, and process July 1 retirements for complete applications received as of June 30	N/A	Reduced operations for Deferred Compensation and Old Age Survivors Insurance programs, and some trust fund functions partially funded by nonappropriated accounts	None	
<b>Revenue</b>	Partial shutdown	Skeleton crew to deliver mail, receive tax returns, make deposits and provide State Treasurer's Office with information necessary to distribute funds to other taxing districts	N/A	Unclaimed Property Program	None	DOR distributes funds to local governments so they can meet mandatory obligations and critical safety services such as criminal justice, emergency communications, juvenile detention, mental health and public safety
<b>Salary Commission</b>	Complete shutdown	None	N/A	N/A	None	

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<b>School for the Blind</b>	No shutdown in short-term	Institutions available until services can be provided by local districts	N/A	Summer school program and workshops, Ogden Resource Center and Braille Access Center. Some business operations to continue using local funds to pay a limited number of staff	None	
<b>Secretary of State</b>	Partial shutdown	Voter registration, initiative and referendum program, and voters' pamphlet	N/A	Corporation and Charities divisions, imaging services in Archives division and Combined Fund Drive	None	
<b>Services for the Blind</b>	Complete shutdown	None	N/A	N/A	None	
<b>Social &amp; Health Services</b>	Partial shutdown	Operations of state institutions and support of persons in state custody and care continued with reduced staff; Adoption Support; Special Commitment Center facilities; child protective services (partial) and adult protective services (partial); juvenile offender facilities; federally mandated Medicaid and TANF services continue until state withdrawal	N/A	Activities of the Office of Deaf and Hard of Hearing	None	TANF cash benefits and Medicaid services continue until state withdrawal. State-only programs such as funding for senior citizens services, county community mental health, and individual and family services for the developmentally disabled. Vocational rehabilitation services will be suspended

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<b>State Patrol</b>	Partial shutdown	None	Highway Traffic Enforcement and Emergency Operations; Aerial Highway Traffic Enforcement and Emergency Operations; Agency Administration; Collision Records; Commercial Vehicle Enforcement; Impaired Driving; Traffic & Auto Theft Investigation; VIN Inspection; Homeland Security; Support Services	Crime laboratory, investigative assistance for drug enforcement and specialized outreach fire services	Skeleton crew to meet most critical need in the following programs: Crime Laboratory; Criminal Records Management; Executive Protection; Campus Security and Additional Agency Patrols; Fire Protection Services; Investigative Assistance for Drug Enforcement; Missing Children Recovery; Toxicology Laboratory; Homeland Security	Suspension of traffic and auto theft investigation program (Snohomish County only) and specialized outreach fire services
<b>Student Achievement Council</b>	Partial shutdown	None	N/A	Reduced operations for Guaranteed Education Tuition (GET) program and to close 2014–15 school year financial aid program distributions. Possible expenditure of Educational Trust Fund Account funds for the final day (July 1, 2015) of a four-day GEAR UP camp currently scheduled from June 28-July 1 at Western Washington University	None	Unable to inform students and institutions of higher education on availability of financial aid for 2015–16 school year
<b>Superintendent of Public Instruction</b>	Partial shutdown	Payment of federal special education funds, security of student education records, child nutrition program	N/A	Teacher certification program	None	
<b>Supreme Court</b>		Constitutional duties of offices and court systems	N/A	N/A	Maintenance of statewide court case management system and services to courts and judicial agencies	
<b>Tax Appeals Board</b>	Complete shutdown	None	N/A	N/A	None	
<b>Transportation</b>	No shutdown	None	All highway operations	Miscellaneous accounts for equipment, IT, security and local transportation federal pass-through funds	None	

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<b>Transportation Improvement Board</b>	No shutdown	None	All operations	N/A	None	
<b>Traffic Safety Commission</b>	No shutdown	None	All operations	N/A	None	
<b>Transportation Commission</b>	No shutdown	None	All operations	N/A	None	
<b>Treasurer</b>	No shutdown	All operations	N/A	Local government investment pool	None	
<b>University of Washington</b>	No shutdown	None	N/A	Can continue operations from non-appropriated accounts	None	Lack of availability of State Need Grant for fall students. Capital projects will need to be suspended or canceled in absence of capital budget
<b>Utilities &amp; Transportation Commission</b>	Complete shutdown	None	N/A	N/A	None	
<b>Veterans Affairs</b>	Partial shutdown	Institutions (veterans homes and transition housing program) available until services can be performed by other providers	N/A	Washington State Veterans Cemetery at Medical Lake and Veterans Estate Management Program	None	Limited administration, community outreach programs and other services, such as Veterans Innovations Program, will not continue
<b>Volunteer Firefighters Board</b>	Partial shutdown	Minimal operations to support pension contributions, transfer funds and continue pension payments from nonappropriated Pension Trust Funds	N/A	N/A	None	Automatic payments under workers' compensation program will continue. New applications for workers compensation benefits will not be processed
<b>Washington State University</b>	No shutdown	None	N/A	Can continue operations from non-appropriated accounts	None	Lack of availability of State Need Grant for fall students. Capital projects will need to be suspended or canceled in absence of capital budget

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Western Washington University	No shutdown in short-term	None	N/A	Can continue operations from non-appropriated accounts	None	Lack of availability of State Need Grant for fall students. Capital projects will need to be suspended or canceled in absence of capital budget
Workforce Training and Education Coordinating Board	Complete shutdown	None	N/A	N/A	None	